



Pacific Island Health Officers' Association

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69th PIHOA Executive Board Meeting November 30 – December 3, 2021 Koror, Palau

DETAILED AGENDA

Day 1 – Tuesday, November 30, 2021
Mindfulness in Leadership Retreat – Board Members Only
Location and Details TBC

Date and Time

Agenda/Topic

Facilitators/Presenters

Day 2 - Wednesday, December 1
Closed PIHOA Business Meeting – Board Members and Designated Secretariat Staff Only
Location TBC

8:00 – 9:00am

Board Member Only Breakfast

TBC

9:00 – 10:30am

1. Opening Prayer and Welcome Remarks
2. Board Member Reflections on Mindful in Leadership Retreat
3. Review of 68th PIHOA Executive Board Meeting Minutes
4. Review of proposed 69th Meeting Agenda
5. Any other urgent items proposed for discussion for this or future PIHOA Board meetings

Dr. Esther Muna, PIHOA Board President and CEO, CNMI CHCC

10:30 – 11:00am

Morning Break

11:00 – 12:30pm

6. PIHOA Financial Report
 - a. Financial status to date

PIHOA Secretariat Management Team:
Elisa Dunlap, CFO; Janet Camacho, DD

	<ul style="list-style-type: none"> b. PIHOA Revenue – Contracts and Grants c. Proposed FY22 Operations Budget and Secretariat Organizational Structure d. PIHOA Fiscal Policies and Procedures proposed revisions 	Operations and Programs; Emi Chutaró, ED
12:30 – 1:30pm	Lunch	
1:30 – 3:00pm	<ul style="list-style-type: none"> 7. PIHOA Secretariat Updates and Discussion <ul style="list-style-type: none"> a. Health Security b. HRH c. HIS and PI d. Lab e. Special Projects f. Advocacy 	Emi Chutaró, ED and Secretariat Technical Team
3:00 – 3:30pm	Afternoon Break	
3:30 – 4:30pm	<ul style="list-style-type: none"> 8. PIHOA Secretariat Updates and Discussion continued 9. Open Board Discussion 	Emi Chutaró, ED and Secretariat Technical Team Dr. Esther Muna, PIHOA Board President
4:30 – 5:00pm	<ul style="list-style-type: none"> 10. Meeting Wrap-up and Closing Remarks 11. Announcements 	Dr. Esther Muna, PIHOA Board President PIHOA Secretariat Administrative Team
7:30 – 9:00pm	Sponsored Dinner - PIHOA	TBC
Day 3 – Thursday, December 2, 2021 Strategic Visioning for Building and Sustaining Resilient USAPI Health Systems (Open) Location TBC		
8:00 – 9:00am	Board Member, Secretariat Staff and Guests Breakfast	TBC
9:00 – 10:30am <i>(First 15 minutes to set the scene followed by 1 hour and 15 minutes of discussion and identifying next steps)</i>	Session Theme 1: What COVID-19 Has Taught Us and Urgent Next Steps to Continue to Protect Our Pacific Peoples Moving Forward	TBC
10:30 – 11:00am	Morning Break	
11:00 – 12:30pm	Session Theme 2: Building and Developing a Robust and Sustainable Health Workforce	TBC

<i>(First 15 minutes to set the scene followed by 1 hour and 15 minutes of discussion and identifying next steps)</i>		
12:30 – 1:30pm	Lunch	
1:30 – 3:00pm <i>(First 15 minutes to set the scene followed by 1 hour and 15 minutes of discussion and identifying next steps)</i>	Session Theme 3: Defining Sustainable Health Financing and Strengthening Grants/Resource Management	TBC
3:00 – 3:30pm	Afternoon Break	
3:30 – 5:00pm <i>(First 15 minutes to set the scene followed by 1 hour and 15 minutes of discussion and identifying next steps)</i>	Session Theme 4: Exploring Innovations in Health Care Delivery and Public Health Practice By and For the Pacific (telehealth/medicine, re-thinking approaches to addressing NCDs, etc.)	TBC
5:00 – 5:15pm	1. Closing Remarks 2. Announcements	Dr. Esther Muna, PIHOA Board President Secretariat Administrative Team
7:30 – 9:00pm	Sponsored Dinner – Palau Government	TBC
Day 4 – Friday, December 3, 2021 Closed PIHOA Business Meeting – Board Members Only Location TBC		
8:00 – 9:00am	Board Member Only Breakfast	TBC
9:00 – 10:30am	1. Review of the current PIHOA Strategic Plan 2018-22 and Preparations and Next Steps for Board member Development of the Next PIHOA 5-year Strategic Plan (2023-27)	Dr. Esther Muna, PIHOA Board President and Emi Chutaro, PIHOA Secretariat ED
10:30 – 11:00am	Morning Break	
11:00am – 12:30pm	2. Strengthening board member engagement and re-visiting PIHOA By-Laws on board member and Secretariat roles and responsibilities	Dr. Esther Muna, PIHOA Board President

	<ol style="list-style-type: none"> 3. If quorum, executive board officer elections 4. PIHOA Secretariat ED Evaluation 5. Closing Remarks and Prayer 6. PIHOA Executive Board Mtg Evaluation 7. Announcements 	PIHOA Secretariat Administrative Team
12:30 – 1:30pm	Lunch	
Friday afternoon – Free for PIHOA Board Members and other Attendees; PIHOA Secretariat All Staff Meeting		

Saturday, December 4, 2021 – Fun Excursion Day for All Meeting Attendees - TBC