



Pacific Island Health Officers' Association  
 733 Bishop Street, Suite 1820 | Honolulu, Hawaii 96813  
 Tel: (808) 537-3131 | Fax: (808) 537-6868  
<https://www.pihoa.org> | Facebook | LinkedIn

**69<sup>th</sup> PIHOA Executive Board Meeting  
 November 30 – December 3, 2021  
 Koror, Palau**

**DETAILED AGENDA**

**Day 1 – Tuesday, November 30, 2021**  
**Mindfulness in Leadership Retreat (Closed)**  
**Palau Pacific Resort – Room Details TBC**  
<https://us02web.zoom.us/j/8966789261>

10am - 12:00pm – Facilitated Discussion Session for Board Members only with Dr. Mary Fegurgur, Licensed Clinical Psychologist, Guam Behavioral Health and Wellness Center

**12:00 - 1:00pm – LUNCH**

1:00 - 2:00pm – Meditation and Gentle Exercise Session (Instructor TBC) for Board Members and Secretariat Staff  
*Bring your your yoga gear or something comfortable that you can exercise and stretch in!*

Date and Time	Agenda/Topic	Lead Facilitator/Presenters
<b>Day 2 - Wednesday, December 1</b> <b>Closed PIHOA Business Meeting – Board Members and Designated Secretariat Staff Only</b> <b>Palau Royal Resort</b> <a href="https://us02web.zoom.us/j/8966789261">https://us02web.zoom.us/j/8966789261</a>		
<b>8:00 – 9:00am</b>	<b>Board Member Only Breakfast</b>	
9:00 – 10:30am	<ol style="list-style-type: none"> <li>1. Opening Prayer and Welcome Remarks</li> <li>2. Board Member Reflections on Board Retreat</li> <li>3. Review of 68<sup>th</sup> PIHOA Executive Board Meeting Minutes</li> <li>4. Review of proposed 69<sup>th</sup> Meeting Agenda</li> </ol>	Dr. Esther Muna, PIHOA Board President and CEO, CNMI Commonwealth Healthcare Corporation (CHCC)

	5. Any other urgent items proposed for discussion for this or future PIHOA Board meetings	
10:30 – 11:00am	<b>Morning Break</b>	
11:00 – 12:30pm	6. PIHOA Financial Report <ul style="list-style-type: none"> <li>a. Financial status to date</li> <li>b. PIHOA Revenue – Contracts and Grants</li> <li>c. Proposed FY22 Operations Budget and Secretariat Organizational Structure</li> <li>d. PIHOA Fiscal Policies and Procedures proposed revisions</li> </ul>	PIHOA Secretariat Finance and Management Team: Elisa Dunlap, Finance Officer, Janet Camacho, Deputy Director of Programs and Operations, and Emi Chutaró, Executive Director
12:30 – 1:30pm	<b>Lunch</b>	
1:30 – 3:00pm	7. PIHOA Secretariat Regional Initiatives Highlights and Discussion <ul style="list-style-type: none"> <li>a. HRH – PBPHTC, PPHFP, HR Management, Workforce Assessment, PBPCO</li> <li>b. HIS and PI – NCD Surveillance, CD Surveillance (COVID Surveillance), Vector Management, SHIP</li> <li>c. Lab – Microbiology/Biosafety/AMR, SLMTA, AUL, COVID Testing and Response</li> <li>d. Health Security/Special Projects – prHPV screening, LF Elimination, RMI Surge Personnel, Mass TB Elimination</li> </ul>	PIHOA Secretariat Technical/Program Team Leads <ul style="list-style-type: none"> <li>• Dr. Kristine Qureshi, Regional HRH Coordinator</li> <li>• Dr. Angela Techur-Pedro, Regional PBPCO Coordinator</li> <li>• Dr. Haley Cash, Regional NCD Epidemiologist</li> <li>• Stephanie Kern-Allely, Regional CD Epidemiologist</li> <li>• Dr. Limb Hapairai, Regional Medical Entomologist</li> <li>• Helene Le Mouellic, SHIP Program Manager</li> <li>• Dr. Vasiti Uluiviti, Regional Lab Strengthening Coordinator</li> <li>• Janet Camacho, Deputy Director of Programs and Operations</li> <li>• Emi Chutaró, Executive Director</li> </ul>
3:00 – 3:30pm	<b>Afternoon Break</b>	
3:30 – 4:00pm	8. PIHOA Secretariat Updates and Discussion continued...	

4:00 – 4:30pm	9. Open Discussion	Dr. Esther Muna, PIHOA Board President
4:30 – 5:00pm	10. Meeting Wrap-up and Closing Remarks 11. Announcements	Dr. Esther Muna, PIHOA Board President PIHOA Secretariat Administrative Team
7:30 – 9:00pm	<b>PIHOA Sponsored Dinner, Palau Royal Resort</b>	Details TBC
<b>Day 3 – Thursday, December 2, 2021</b> <b>Strategic Visioning for Building and Sustaining Resilient USAPI Health Systems (Open)</b> <b>Palau Royal Resort – Room Details TBC</b> <a href="https://us02web.zoom.us/j/8966789261">https://us02web.zoom.us/j/8966789261</a>		
8:00 – 9:00am	<b>Board Member, Secretariat Staff and Guests Breakfast</b>	
9:00 – 9:30am	<b>Welcome Remarks and Opening Prayer</b>  <b>Special Remarks – His Excellency President Surangel S. Whipps, Jr., President of the Republic of Belau and Acting Palau Minister of Health</b>  <b>PIHOA Emeritus Special Remarks – Dr. Gregory Dever (TBC)</b>	Dr. Esther Muna, <i>PhD, MHA, FACHE</i> , PIHOA Board President and CEO, CNMI (CHCC)
9:30 – 10:30am (15 minutes of presentation followed by 45 minutes of discussion and identifying next steps)	<b>Session 1: What COVID-19 Has Taught Us: Ramping Up NCD Prevention and Control Efforts</b>	<b>Virtual</b> John Robitscher, <i>MPH</i> , Executive Director, National Association of Chronic Disease Directors (NACDD)  <b>Virtual</b> Dr. Jeanne Alongi, <i>DrPH, MPH</i> , Director of Public Health Practice, Coordinating Center for Public Health Practice, NACDD
10:30 – 11:00am	<b>Morning Break</b>	
11:00 – 12:30pm (30 minutes of presentation followed 1 hour of discussion and identifying next steps)	<b>Session 2: What COVID-19 Has Taught Us: Sustainable health financing, procurement and logistics, and resource/grants management</b>	Emi Chutaro, <i>MSc</i> , Executive Director, PIHOA Secretariat  <b>Virtual</b> Karl Ensign, Vice President, Territorial Support, Association of State and Territorial Health Officials (ASTHO)
12:30 – 1:30pm	<b>Lunch</b>	
1:30 – 3:00pm	<b>Session 3: What COVID-19 Has Taught Us: Developing and Sustaining a Robust and Resilient Health Workforce</b>	Dr. Kristine Qureshi, <i>PhD, RN, FAAN, CEN, PHNA-BC</i> , Regional HRH Coordinator, PIHOA Secretariat

(30 minutes of presentation followed by 1 hour and 15 minutes of discussion and identifying next steps)		Dr. Kelley Withy, MD, PhD Professor, Department of Family Medicine and Community Health, Hawaii/Pacific Basin Area Health Education Center (AHEC) and Director, John A. Burns School of Medicine, University of Hawaii  <b>Virtual</b> Dr. Angela Techur-Pedro, MO, PhD, MA, MPH, Regional Pacific Basin Primary Care Office Coordinator, PIHOA Secretariat
3:00 – 3:30pm	<b>Afternoon Break</b>	
3:30 – 5:00pm	<b>Session 4:</b> <i>What COVID-19 Has Taught Us: Exploring Innovations in Health Care Delivery and Public Health Practice – Lessons from the Field in the USAPIs</i>	Open to USAPI Health Leadership and Staff to share and discuss
5:00 – 5:15pm	1. Closing Remarks 2. Announcements	Dr. Esther Muna, PIHOA Board President Secretariat Administrative Team
<b>7:30 – 9:00pm</b>	<b>Palau Government Sponsored Dinner</b>	Details TBC
<b>Day 4 – Friday, December 3, 2021</b> <b>Closed PIHOA Business Meeting – Board Members Only</b> <b>Palau Royal Resort – Room Details TBC</b> <a href="https://us02web.zoom.us/j/8966789261">https://us02web.zoom.us/j/8966789261</a>		
<b>8:00 – 9:00am</b>	<b>Board Member Only Breakfast</b>	
9:00 – 10:30am	1. Review of the current PIHOA Strategic Plan 2018-22 and Preparations and Next Steps for Board member Development of the Next PIHOA 5-year Strategic Plan (2023-27)	Dr. Esther Muna, PIHOA Board President and Emi Chutaró, PIHOA Secretariat ED
10:30 – 11:00am	<b>Morning Break</b>	
11:00am – 12:30pm	2. Strengthening board member engagement and re-visiting PIHOA By-Laws on board member and Secretariat roles and responsibilities 3. If quorum, executive board officer elections 4. PIHOA Secretariat ED Evaluation 5. Closing Remarks and Prayer 6. PIHOA Executive Board Mtg Evaluation	Dr. Esther Muna, PIHOA Board President  PIHOA Secretariat Administrative Team

	7. Announcements	
12:30 – 1:30pm	<b>Lunch</b>	
<p><b>Thursday afternoon – Free for PIHOA Board Members and other Attendees</b></p> <p><b>1:30 – 4:00pm – PIHOA Secretariat All Staff Meeting, The Cove Resort – Hungry Marlin Restaurant and Bar</b>  <a href="https://us02web.zoom.us/j/8966789261">https://us02web.zoom.us/j/8966789261</a></p>		
<p><b>Saturday, December 4, 2021 – Rock Island Trip (all day excursion)</b> More information will be provided by the Palau MOHHS. Please RSVP with Matilda Ward at <a href="mailto:matildaw@pihoa.org">matildaw@pihoa.org</a>. Bring swimming gear, towels, sun protection and other personal items for an exciting boat trip to the beautiful Rock Islands of Palau. Food and drinks will be organized, but feel free to bring your own snacks and water bottles, as well.</p>		