



Republic of the Marshall Islands

MINISTRY OF HEALTH

P.O. Box 16

Majuro, Marshall Islands 96960

Phone: (692) 625-5660/5661 \* Fax: (692) 625 3432 \*



JOB DESCRIPTION

<b>Position Title</b>	<b>Psychiatric Technician</b>
<b>Position Type</b>	Short-term, Technical Consultant/Contractor
<b>Ministry and Division</b>	Ministry of Health and Human Services, Bureau of Majuro Health Care Services, Majuro Hospital
<b>Location</b>	Delap Village, Majuro Atoll
<b>Contract Period</b>	12 months; possible extension for up to another 12 months pending need, work performance and funding availability
<b>Immediate Supervisor</b>	Dr. Holden Nena, Clinical Director of Human Services, Majuro Hospital
<b>Contracting Agency</b>	Pacific Island Health Officers' Association (PIHOA) on behalf of RMI MOHHS
<b>Salary/Compensation</b>	Negotiable based on academic qualifications and experience pertinent to the stated job responsibilities

**JOB PURPOSE:** Psychiatric technicians are direct service providers serving people with mental health disorders both medical treatments and psychosocial treatments. They facilitate the routine work of Psychiatrists mostly carrying out the essential mental health patient care plans.

During the Covid-19 Pandemic, the national mental health needs have increased 4x and the work load of health workers and frontline workers have resulted in more mental health support need for health and frontline workers. The psychiatric technician is to provide mental health psychosocial therapy and other treatments for patients and health staff.

**KEY RESPONSIBILITIES:** Under the direction and supervision of the designated RMI MOHHS Supervisor, the technician will:

1. *Assess MOHHS inpatients and outpatients for mental health stress related to COVID19 as well as other acute and chronic illness. This shall follow the protocol developed by the Chief of Human Services.*
2. *Under the direction of the Chief of Human Services, implement activities designed to reduce distress related to COVID19 as well as for other acute and chronic conditions.*
3. *Work with Human Services, Nurses Department leadership, and QA officers at Majuro and Ebeye to monitor patient care staff for burn-out, and to present results from monitoring to SLT.*
4. *Provide intervention services under the direction of the Chief of Human Services, to mitigate burn-out among health staff in Ebeye and Majuro*
5. *Under the direction of the Chief of Human Services, work with the Human Services Unit team and the MOHHD public information officer to develop and implement an ongoing public information campaign aimed at dispelling misconceptions about COVID19 and other disease outbreaks, and to promote healthy behaviors related to hygiene, self-care, care of children and other vulnerable groups to improve resilience of the community.*
6. *Assist with the care of patients experiencing mental health crises by:*

- Leading patients in therapeutic and recreational activities
  - Giving medications and other treatments to patients, following instructions from doctors and other medical professionals
  - Helping with admitting and discharging patients
  - Monitoring patients' vital signs, such as their blood pressure
  - Helping patients with activities of daily living, including eating and bathing
  - Restraining patients who may become physically violent.
1. Care settings include in-patient and out-patient services, COVID-19 isolation and quarantine sites, including manning the Emergency Room on call and brief deployments to outer-island healthcare dispensaries on as-needed basis;

**Key Deliverables:**

1. Monthly reports detailing:
  - the number, types and results of individual patient care assessments and interventions conducted;
  - results of staff satisfaction surveys;
  - the number, types and results of individual staff interventions conducted;
  - public information announcements and other activities aimed at improving the health behaviors and resilience of the community

**DESIRABLE REQUIREMENTS:**

**Qualifications:**

1. Education: Post-secondary certificate or associate's degree in psychiatric or mental health technology
2. Psychiatric technician training program with on-the-job experience and credits earned
3. Experience in patient individual and group psychotherapy
4. Valid Cardiopulmonary Resuscitation (CPR) and/or Advanced Life Support (ALS) certification.

**Skills:**

1. 5-10 years minimum of Psychiatric hospital and Mental crisis experience; with strong preference for working experience in limited-resource and tropical settings;
2. Demonstrated knowledge and practical experience in carrying out the duties and responsibilities of an Psychiatric technician as indicated in the Key Responsibilities section above;
3. Have no evidence of malpractice, or other performance and competency issues, from prior employers;
4. Must have demonstrated high level of interpersonal skills and ability to facilitate effective and compassionate communication with patients, healthcare staff and RMI MOHHS leadership;
5. Must have intermediate to advanced computer skills, including familiarity with MS Office applications such as Word, Excel and Powerpoint; familiarity with electronic hospital information systems is a plus
6. Must have advanced English-speaking and English writing skills given the job requirements for timely and effective communication and reporting;
7. Must have excellent observational skills, attention to detail and able to demonstrate high-level critical-thinking and effective decision-making to resolve problems as they arise;
8. Must be self-motivated, disciplined and able to operate with limited supervision;
9. Must demonstrate compassion, patience and ability to adapt to less-than-ideal and intense working conditions, including working with patients with little or no English-speaking skills and diverse cultural/ideology beliefs and practices;
10. Demonstrated ability to work collaboratively with other healthcare professionals in a team-based environment;
11. Must have valid passport to be able to travel domestically and internationally; and
12. When requested, must be able to submit a Police Report of good standing.

**Other Requirements:**

1. Where relevant to the position, must be able to pass and receive Certificate or License of Practice from the RMI MOHHS' Medical Certification and Licensure Board prior to contract execution. This Certificate/License of Practice must be maintained in good standing throughout the contract performance period. Failure to do so may result in immediate termination.

**Other Information/Benefits:**

- In addition to a competitive negotiated, flat-rate monthly base compensation, the successful candidate will be provided up to, but not exceeding, USD 1,500 in monthly housing allowance paid directly to the owner upon receipt of executed rental (housing) contract. Any rental expenses beyond USD 1,500 will be at the expense of the candidate.
- The candidate will be eligible for certain reimbursable expenses upon submission of proper receipt and payment documentation, including up to but not exceeding, USD 40 per month in local transportation (fuel, taxi, or car rental) expenses, and up to but not exceeding USD 200 per month in local communication expenses (internet/cell cards or wifi/mifi installation and usage fees). Any expenses incurred beyond these ceilings will be at the expense of the candidate.
- All other office and program supplies needed to conduct required work will be provided by PIHOA and the RMI MOHHS, including, but not limited to a laptop and relevant software subscriptions and laptop accessories and general office supplies (PIHOA) and office space (RMI MOHHS).
- All international travel expenses between candidate's home base and duty station will be fully covered by PIHOA using the most economically and direct travel routes (coach class), including any required transit accommodation and related expenses (ground transportation to/from airport and transit hotel) and transit daily subsistence allowance per PIHOA's Travel Policy, at start and conclusion of contracted performance period. Any accompanied luggage/cargo, or excess weight expenses and travel insurance fees may be eligible for reimbursement upon submission of proper expenses receipts from the airline and travel insurance provider. Any local, domestic travel required in the conduct of work within the RMI will be covered by the RMI MOHHS. All other travels not associated with contracted work will be at the expense of the candidate.
- Aside from what is stated above, no other benefits will be provided by PIHOA or the RMI MOHHS. Any medical or other insurance expenses, local and home base taxes will be the responsibility of the candidate. PIHOA, however, will maintain some funds under its sub-contract with the RMI MOHHS to support any, upfront expenses for emergency, medical evacuation, in the event such will be needed.
- At this time and until further notice, all successful candidates will have to undergo pre-departure and arrival quarantine and COVID-19 testing at designated quarantine facilities in Fiji or Hawaii, and on arrival, in designated quarantine sites in the RMI. All pre-departure and arrival quarantine-related expenses will be covered by PIHOA and the RMI Government.

Approved by:

  
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MOHHS Secretary of Health

9-10-23  
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Date