



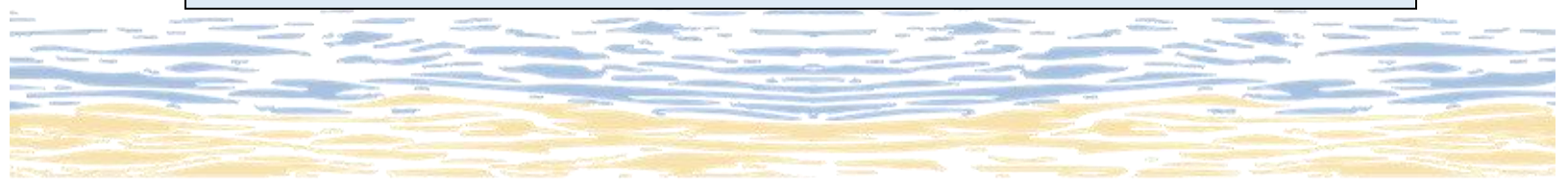
**73<sup>rd</sup> PIHOA Executive Board Meeting**  
**October 9-13, 2023 | Saipan, CNMI**  
**Crowne Plaza Hotel**

PIHOA Board Executives, Board Members, and Pacific Colleagues,

Welcome to PIHOA’s 73<sup>rd</sup> PIHOA Executive Board Meeting! We look forward to meaningful and productive discussions on various priority issues impacting US Pacific Islander health and well-being. Safe travel to those flying into the CNMI, and if not already completed, please register your virtual or in-person attendance at [Eventbrite Registration - 73rd PIHOA EBM](#). For any other questions regarding meeting logistics, please do not hesitate to contact Ms. Pamela Santos Bermudes ([pamelas@pihoa.org](mailto:pamelas@pihoa.org)) and Ms. Billie Hiraishi ([billieh@pihoa.org](mailto:billieh@pihoa.org)).

**Agenda Overview**

DATE	TIME	SESSIONS	ATTENDEES	LOCATION
<b>Day 1</b> Monday October 9 <b>CLOSED</b>	7:30 am – 1:00 pm	PIHOA Board Leadership Breakfast, Retreat, and Lunch	PIHOA Board Executives and Associate Members	TBA
	2:00 – 5:00 pm	PIHOA Secretariat Staff Retreat	PIHOA Secretariat	TBA
<b>Day 2</b> Tuesday October 10 <b>CLOSED</b>	8:00 am – 5:00 pm	PIHOA Board Business Meeting	PIHOA Board Executives, Associate Members, and Secretariat	Hibiscus Hall
<b>Day 3</b> Wednesday October 11	8:00 am – 5:00 pm  <i>TBC</i>	PIHOA Board Business Meeting PIHOA Regional Initiatives Roundtables <i>CNMI CHCC-Sponsored Dinner</i>	PIHOA Board Executives, Associate Members, and Secretariat  <i>All are invited.</i>	Hibiscus Hall  <i>Surf Club Restaurant</i>
<b>Day 4</b> Thursday October 12 <b>(OPEN)</b>	8:00 am – 5:00 pm  <i>7:00 – 9:00 pm</i>	PIHOA PPHFP PIHOA Affiliates Strategic Partnership Engagement  <i>PIHOA-Sponsored Dinner at Crowne Plaza Hotel</i>	PIHOA Executives, Associate and Affiliate Members, Secretariat, PPHFP Fellows, and Invited Strategic Partners  <i>All are invited.</i>	Hibiscus Hall  <i>Ataari Room</i>
<b>Day 5</b> Friday October 13 <b>(CLOSED)</b>	8:00 am – 1:00 pm 1:00 – 4:00 pm	CNMI CHCC Presentations PIHOA Business Meeting	PIHOA Board Executives, Associate Members, and Secretariat	TBA  TBA
<b>MEETING CONCLUDED</b>				



## DETAILED AGENDA

<b>Day 1 – Monday, October 9 (CLOSED)</b>	<p><b>7:30 – 8:30 am</b> Continental Breakfast and Coffee/Tea Service (Board Members Only)</p> <p><b>8:30 am – 1:00 pm</b> PIHOA Board Executives and Associate Members Retreat and Lunch</p> <p><b>2:00 – 5:00 pm</b> PIHOA Secretariat Staff Retreat</p>	TBA
<p><b>Day 2 – Tuesday, October 10 (CLOSED)</b>  <b>PIHOA Governing Board Business Meeting</b>  <b>(PIHOA Board Executives, Associate Members, Designated Secretariat Staff, and Invited Guests Only)</b>  <b>Venue: Hibiscus Hall</b></p>		
Date and Time	Session Title	Presenters/Facilitators
8:00 – 9:00 am	Board Member Registration and Light Breakfast	
9:00 – 10:30 am	<p>Morning Prayer</p> <p>1.1 EBM Host Welcome Remarks</p> <p>1.2 Opening Remarks</p> <p>1.3 Housekeeping Announcements</p> <p>1.4 Call to Order</p> <p>1.5 Introductions and Roll Call</p> <p>1.6 Review and Approval of 73<sup>rd</sup> EBM Agenda</p> <p>1.7 Approval of 72<sup>nd</sup> EBM Minutes</p> <p>1.8 Urgent/emergent issues for discussion</p> <p>2. PIHOA Jurisdiction Updates (15 minutes each)</p>	<p>TBD</p> <ul style="list-style-type: none"> <li>• Dr. Esther Muna, PIHOA Board Member and CEO, CNMI CHCC</li> <li>• Gaafar Uherbelau, PIHOA Board President and Minister, Palau MHHS</li> <li>• Pamela Santos Bermudes, Secretariat</li> <li>• Minister Uherbelau, Board President</li> <li>• PIHOA Associate Members*</li> </ul>
<b>10:30 – 10:45 am</b>	<b>MORNING BREAK</b>	
10:45 am – 12:00 pm	2. PIHOA Jurisdiction Updates continued	<ul style="list-style-type: none"> <li>• PIHOA Associate Members*</li> </ul>
<b>12:00 – 1:00 pm</b>	<b>LUNCH</b>	
1:00 – 2:30 pm	<p>3. PIHOA Secretariat Report</p> <p>3.1 Regional Epi SitRep</p> <p>3.2 Communications</p> <p>3.3 FY23 Financial Report and FY24 Operating Budget</p> <p>3.4 Administrative Report – Secretariat New and Planned Staff Hires</p>	<ul style="list-style-type: none"> <li>• Dr. Gillian Dunn, Regional HIS and PM Coordinator and Team</li> <li>• Billie Hiraishi, Communications Officer</li> <li>• Elisa Dunlap, CFO</li> <li>• Janet Camacho, DD</li> </ul>
2:30 – 3:30 pm	<p>4. Old Business</p> <p>4.1 Review and Discussion of Updated PIHOA By-Laws</p>	<ul style="list-style-type: none"> <li>• Marcia K. Schultz, Member, Marianas Legal Strategy Group, LLC</li> </ul>
<b>3:30 – 3:45 pm</b>	<b>AFTERNOON BREAK</b>	
3:45 – 5:00 pm	<p>4.2 PIHOA Strategic Planning</p> <p>5. New Business</p> <p>5.1 Regional HRH Matters – What is the Data Telling Us Thus Far?</p>	<ul style="list-style-type: none"> <li>• Dr. Esther Muna, Strategic Planning Committee Chair</li> <li>• Mindy Sugiyama, HR IT Technical Consultant and Kelli Gonsalves, DataHouse</li> </ul>

	5.2 Regional Clinical Services	<ul style="list-style-type: none"> <li>Minister Uherbelau, Board President</li> </ul>
5:00 pm	Closing Remarks Announcements	<ul style="list-style-type: none"> <li>PIHOA Board Secretary or Treasurer</li> <li>Pamela Santos-Bermudes, Secretariat</li> </ul>
*LBJ CEO; GMH CEO; GBHW Director; RMI MOHHS Secretary of Health; Palau MHHS Director of the Bureau of Hospital and Clinical Services; Palau MHHS Director of the Bureau Public Health; CNMI CHCC Director of Hospital Services; CNMI CHCC Director of Public Health; Kosrae State DHS Director; Pohnpei State DHS Director; Chuuk State DHS Director; Yap State DHS Director		
<b>Day 3 – Wednesday, October 11</b> <b>PIHOA Regional Initiatives (CLOSED)</b> <b>Venue: Hibiscus Hall</b>		
Date and Time	Session Title	Presenters/Facilitators
8:00 – 8:55 am	Light Breakfast and Registration	
8:55 – 9:00 am	Remarks and Overview for the Day	Mr. Arthur San Agustin, PIHOA Board VP and Director, Guam DPHSS
9:00 – 10:30 am	New Business continued 5.3 Regional Medical Referral 5.4 PIHOA Health Economist 5.5 NCD Policy Summit Planning 5.6 Other New Business Items (OneHealth Concept)	<ul style="list-style-type: none"> <li>Director San Augustine, Board Vice-President</li> <li>Emi Chutaru, Secretariat</li> </ul>
<b>10:30 – 10:45 am</b>	<b>MORNING BREAK</b>	
10:45 am – 12:15 pm	<i>PIHOA Regional Initiatives</i> Roundtable Sessions (see separate Day 3 Schedule)	Secretariat staff and technical consultants
<b>12:15 – 1:15 pm</b>	<b>LUNCH</b>	
1:15 – 5:00 pm	<i>PIHOA Regional Initiatives</i> Roundtable Sessions (see separate Day 3 Schedule)	Secretariat staff and technical consultants
5:00 pm	Closing Remarks Announcements	<ul style="list-style-type: none"> <li>Director San Agustin, Board VP</li> <li>Pamela Santos-Bermudes, Secretariat</li> </ul>
Time <b>TBC</b>	<i>CNMI CHCC-Sponsored Dinner for Board Members, Secretariat Staff, Partners, and Invited Guests</i>	<i>Surf Club Restaurant</i>
<b>Day 4 – Thursday, October 12</b> <b>PIHOA Affiliate Members and Partnership Engagement (OPEN)</b> <b>Venue: TBA</b>		
8:00 – 8:45 am	Light Breakfast and Partner Registration	
8:45 – 9:00 am	Welcoming Remarks Opening Remarks and Overview for the Day	<ul style="list-style-type: none"> <li>CNMI Guest Speaker <b>TBC</b></li> <li>Minister Uherbelau, Board President</li> </ul>
9:00 – 10:30 am (30 minutes each)	1. PPHFP Fellow Graduate Presentations (10 minutes each)	<ul style="list-style-type: none"> <li>Lu-Ann Edwards, Pohnpei CHC</li> <li>Johnica Castro, Guam DPHSS</li> <li>Eloise Lopez, CNMI CHCC</li> </ul>

	<ol style="list-style-type: none"> <li>2. Pacific Chronic Disease Council (PCDC)</li> <li>3. Pacific Basin Behavioral Health Collaborating Council (PBHCC)</li> </ol>	<ul style="list-style-type: none"> <li>• Ms. Amberlyn Mendiola, PCDC President <b>TBC</b></li> <li>• Ms. Reyna Suarez, PBHCC President <b>TBC</b></li> </ul>
<b>10:30 – 11:00 am</b>	<b>MORNING BREAK/NETWORKING SESSION</b>	
11:00 am – 12:30 pm (45 minutes each)	<ol style="list-style-type: none"> <li>1. FDA-PIHOA Partnership Agreement: Opportunities and Next Steps</li> <li>2. New CDC PHEP Framework: How Does Will This Support the USAPIs Better?</li> </ol>	<ul style="list-style-type: none"> <li>• Dan Solis, Associate Commissioner for Import Operations, FDA</li> <li>• Justin Green, Assistant Commissioner for Criminal Investigations, FDA</li> <li>• Timothy Mueller, Acting Senior Science Advisor, FDA</li> <li>• Jeffrey Brown, Office of Import Operations, FDA</li> <li>• Todd Talbert, Associate Director, and Nicole Estes, Lead Partner Liaison, Program Planning and Development, DSLR, CDC</li> </ul>
<b>12:30 – 1:30 pm</b>	<b>LUNCH</b>	
1:30 – 2:30 pm	<ol style="list-style-type: none"> <li>3. Sustainable Health Financing: Tools to Monitor and Assess Your Ministry/Department’s Financial Health</li> </ol>	<ul style="list-style-type: none"> <li>• Maude Ruest A., Health Economist, Health, Nutrition &amp; Population Global Practice, WBG</li> <li>• Wayne Irava, Health Economist/Specialist, WBG</li> </ul>
2:30 – 3:45 pm	<ol style="list-style-type: none"> <li>4. CDC PHIG: Planning, Prioritization, and Coordination of Component B Partner Support to the USAPIs <ul style="list-style-type: none"> <li>○ ASTHO</li> <li>○ PHAB</li> <li>○ NNPHI</li> </ul> </li> </ol>	<ul style="list-style-type: none"> <li>• CDC NCSTLTPHIW <b>TBC</b></li> <li>• Dr. Mike Fraser, CEO, ASTHO</li> <li>• Lindsey Myers, VP, PH Workforce &amp; Infrastructure, ASTHO</li> <li>• Karl Ensign, VP, Island Support, ASTHO</li> <li>• Alex Wheatley, Assistant Director, Island Support, ASTHO</li> <li>• Dr. Paul Kuehnert, President &amp; CEO, PHAB</li> <li>• NNPHI Rep <b>TBC</b></li> </ul>
<b>3:45 – 4:00 pm</b>	<b>AFTERNOON BREAK</b>	
4:00 – 5:00 pm	<ol style="list-style-type: none"> <li>5. PIHOA Secretariat Special Report to Board, Partners, and Guests – Final Results of Regional Initiative Independent Evaluations <ul style="list-style-type: none"> <li>• USAPI NCD Response and Pacific NCD Collaborative</li> <li>• SHIP</li> <li>• Laboratory Strengthening</li> </ul> </li> </ol>	

5:00 pm	Closing Remarks Announcements	<ul style="list-style-type: none"> <li>Director San Agustin, Board VP</li> <li>Pamela Santos-Bermudes, Secretariat</li> </ul>
7:00 – 9:00 pm	<i>PIHOA-Sponsored Dinner for Board Members, Secretariat Staff, Partners, and Invited Guests</i>	<i>Crowne Plaza Hotel – Ataari Room</i> Please RSVP at <a href="mailto:pamelas@pihoa.org">pamelas@pihoa.org</a> no later than October 9.
<b>Day 5 – Friday, October 13 (CLOSED)</b> <b>PIHOA Governing Board Business Meeting</b> <b>(Executive and Associate Board Members and Invited Guests Only)</b> <b>Venue: Hibiscus Hall</b>		
Date and Time	Session Title	Presenters/Facilitators
8:00 – 8:55 am	Board Member Light Breakfast	
8:55 – 9:00 am	EBM Host Remarks and Overview for the Day	Dr. Esther Muna, Board Member
9:00 – 11:00 am	<b>PIHOA Host Jurisdiction Special Presentations</b>	<b>CHCC Team TBC</b>
<b>11:00 – 11:15am</b>	<b>MORNING BREAK</b>	
11:15 am – 12:30 pm	6. PIHOA Governing Board Business Meeting 6.1 Final Board Action Items 6.2 74 <sup>th</sup> PIHOA EBM Planning 6.3 Miscellaneous and Announcements  Closing Prayer and Remarks 73 <sup>rd</sup> PIHOA EBM Adjournment	PIHOA Board President PIHOA Secretariat
<b>12:30 – 1:30pm</b>	<b>LUNCH</b>	
<b>Conclusion of Meeting</b>		

### List of Acronyms

AOB – Any other business	LBJ – American Samoa Lyndon B. Johnson
ASTHO – Association of State and Territorial Health Officials	Tropical Medical Center
CDC – US Centers for Disease Control and Prevention	MHHS – Palau Ministry of Health and Human Services
CEO – Chief Executive Officer	MOHHS – RMI Ministry of Health and Human Services
CHC – Community Health Center	NCDs – Non-Communicable Diseases
CHCC – CNMI Commonwealth Healthcare Corporation	NCSTLTPHIW – CDC National Center for State, Tribal, Local, and Territorial Public Health and Infrastructure
DHS – Department of Health Services	NNPHI – National Network of Public Health Institutes
DPHSS – Guam Department of Public Health and Social Services	PHAB – Public Health Accreditation Board
DSLRL – Division of State and Local Response (CDC)	PIHOA – Pacific Island Health Officers’ Association
EBM – Executive Board Meeting	PM – Performance Management
FDA – US Food and Drug Administration	PPHFP – Pacific Islands Public Health Fellowship Program (PIHOA)
GBHW – Guam Behavioral Health and Wellness Center	USAPIs – US-Affiliated Pacific Islands
HIS – Health Information Systems	VP – Vice-President
HRH – Human Resources for Health	

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