



73rd PIHOA Executive Board Meeting

**October 9 – 13, 2023
Saipan, CNMI
Crowne Plaza Resort**

PIHOA Board Members and Pacific Colleagues

Welcome to PIHOA’s 73rd Executive Board Meeting!

October 9 - 13, 2023
Saipan, CNMI
Crowne Plaza Resort
Hibiscus Hall

We look forward to meaningful and productive discussions on various priority issues impacting US Pacific Islander health and well-being. Safe travel to those flying to the CNMI!



SUMMARY SCHEDULE AT A GLANCE

DATE	TIME	SESSION	LOCATION
Day 1 Monday October 9 (CLOSED)	12:00 – 2:00pm	Lunch for PIHOA Board and Secretariat	Location TBD
	1:00 – 3:00pm	Secretariat Staff Meeting	Hibiscus Hall
	3:00 – 4:00 pm	Island Tour	Details TBD
	4:00 – 6:00 pm	Retreat for PIHOA Board Members, Secretariat, and Designated CNMI CHCC Staff	Lao Lao Bay Golf and Resort
Day 2 Tuesday October 10 (CLOSED)	8:00am – 5:00pm	PIHOA Board Business Meeting	Hibiscus Hall
Day 3 Wednesday October 11 (CLOSED)	8:00am – 5:00pm	PIHOA Board Business Meeting PIHOA Regional Initiatives Roundtable Discussions	Hibiscus Hall
	6:00 – 10:00pm	CNMI-sponsored dinner for board members, partners, and invited guests	Mariana Lighthouse
Day 4 Thursday October 12 (OPEN)	8:00am – 5:00pm	PIHOA PPHFP PIHOA Affiliates Strategic Partnership Engagement	Hibiscus Hall
	7:00 – 9:00pm	PIHOA Sponsored Dinner	Ataari Room Crowne Plaza Resort
Day 5 Friday October 13 (OPEN)	8:00am – 12:30pm 12:30 – 2:00pm	PIHOA Business Meeting (CLOSED) Networking Lunch	Hibiscus Hall Details TBD
	2:00pm	Tour of CNMI CHCC	Details TBD

DETAILED AGENDA

DAY 1 - Monday, October 9 (CLOSED)		
12:00 – 2:00pm	Lunch (Executive and Associate Board Members, and Secretariat Staff) Location TDB	
1:00 – 3:00pm	PIHOA Secretariat Staff Meeting (Staff and Consultants Only)	Hibiscus Hall
3:00 – 4:00pm	Island Tour	Details TBD
4:00 – 6:00pm	Retreat for PIHOA Board Members, Secretariat, and Designated CHCC Staff	Lao Lao Golf Course Resort
DAY 2 - Tuesday, October 10 (CLOSED)		
PIHOA Governing Board Business Meeting (Executive and Associate Board Members, Designated Secretariat Staff, and Invited Guests Only) Main Meeting Space: Hibiscus Hall		
Date and Time	Session Title	Presenters/Facilitators
8:00 – 9:00am	Board Member Registration	
9:00 – 10:30am	Morning Prayer	TBD
	1.1 EBM Host Welcome Remarks	Dr. Esther Muna, PIHOA Board Member and CEO, CNMI CHCC
	1.2 Opening Remarks	Minister Gaafar Uherbelau, PIHOA Board President and Minister, Palau MHHS
	1.3 Housekeeping Announcements	Pamela Santos Bermudes, Secretariat
	1.4 Call to Order	Minister Gaafar Uherbelau, PIHOA Board President
	1.5 Introductions and Roll Call	
	1.6 Review and approval of 72 nd EBM Board Minutes	
	1.7 Review and approval of 73 rd EBM Meeting Agenda	
	1.8 Urgent/Emergent Issues for Board discussion	
	2.0 PIHOA Jurisdiction Updates – CNMI (15 minutes each)	PIHOA Board Members
10:30 – 10:45am	MORNING BREAK	
10:45am – 12:00pm	2.0 PIHOA Jurisdiction Updates continued – RMI, FSM, Guam, and American Samoa (15 minutes each)	PIHOA Board Members
12:00 – 1:00pm	BOARD MEMBER GROUP PHOTO AND LUNCH	

DETAILED AGENDA

DAY 2 - Tuesday, October 10 (CLOSED) continued

Date and Time	Session Title	Presenters/Facilitators
1:00 – 2:30pm	3.0 PIHOA Secretariat Report	
	3.1 Regional Epi SitRep	Dr. Gillian Dunn, Regional HIS and PM Coordinator and Team Billie Hiraishi, Communications Officer Elisa Dunlap, CFO
	3.2 Communications	
	3.3 FY 23 Financial Report and FY24 Operating Budget	
	3.4 Administrative Report – Secretariat New and Planned Staff Hires	Janet Camacho, DD
2:30 – 3:00pm	4.0 Old Business	
	4.1 Review and Discussion of Updated PIHOA By-Laws	Marcia K. Schultz, Member, Marianas Legal Strategy Group, LLC
3:30 – 5:00pm	4.2 PIHOA Strategic Planning	Dr. Esther Muna, PIHOA Board Member and CEO, CNMI CHCC
	5.0 New Business	
	5.1 Regional HRH Matters – What is the Data Tellins Us Thus Far?	Mindy Sugiyama, PIHOA HR IT Technical Consultant
	5.2 Regional Clinical Services	Minister Gaafar Uherbelau, PIHOA Board President
5:00pm	Closing Remarks	PIHOA Board Secretary or Treasurer
	Announcements	Pamela Santos-Bermudes, Secretariat

DETAILED AGENDA

DAY 3 - Wednesday, October 11 (CLOSED)

**PIHOA Regional Initiatives
PIHOA Governing Board Business Meeting
(Executive and Associate Board Members, Designated Secretariat
Staff, and Invited Guests Only)
Room Location: Hibiscus Hall**

Date and Time	Session Title	Presenters/Facilitators
8:00 – 8:55am	Registration	
8:55 – 9:00am	Remarks and Overview for the Day	Mr. Arthur San Agustin, PIHOA VP and Director, Guam DPHSS
9:00 – 10:30am	New Business continued	
	5.3 Regional Medical Referral	Director San Agustin, Board Vice-President
	5.4 USAPI OneHealth Concept	Dr. Gillian Dunn, Regional HIS and PM Coordinator, Secretariat
	5.5 PIHOA Health Economist	Emi Chutaro, Secretariat
	5.6 NCD Response Evaluation Final Results and Status of NCD Policy Summit Planning	
	5.7 Summary Findings of the SHIP and Lab External Evaluations	
10:30 – 10:45am	MORNING BREAK	
10:45am – 12:15pm	PIHOA Regional Initiatives Roundtable Sessions (see separate Day 3 Schedule)	Secretariat Staff and Consultants
12:15 – 1:15pm	LUNCH	
1:15 – 5:00pm	PIHOA Regional Initiatives Roundtable Sessions continued (see separate Day 3 Schedule)	Secretariat staff and technical consultants
5:00pm	Closing Remarks	Director San Agustin, Board VP
	Announcements	Pamela Santos-Bermudes, Secretariat
6:00-10:00pm	CNMI CHCC-Sponsored Dinner Open to All Board Members, Secretariat Staff, Partners, and Invited Guests	Mariana Lighthouse

DETAILED AGENDA

DAY 4 - Thursday October 12 (OPEN)

PIHOA Affiliate Members and Partnership Engagement
Room Location: Hibiscus Hall

Date and Time	Session Title	Presenters/Facilitators
8:00 – 8:45am	Partner Registration	
8:45 – 9:00am	Welcoming Remarks	The Honorable Arnold Palacios, Governor of the CNMI
	Opening Remarks and Overview for the Day	Minister Gaafar Uherbelau, PIHOA Board President
9:00 – 10:30am (30 minutes each)	PPHFP Fellow Graduate Presentations (10 minutes each)	Lu-Ann Edwards, Pohnpei CHC Johnica Castro, Guam DPHSS Eloise Lopez, CNMI CHCC
	Pacific Chronic Disease Council (PCDC) – 30 minutes	Ms. Amberlyn Mendiola, PCDC President
	Pacific Basin Behavioral Health Collaborating Council (PBHCC) – 30 minutes	Ms. Reyna Suares, PBHCC President
10:30 – 11:00am	MORNING BREAK	
11:00am – 12:00pm	1. FDA-PIHOA Partnership Agreement: Opportunities and Next Steps	Dan Solis, Associate Commissioner for Import Operations; Gordon Chu, Director of Investigations Branch, Division of West Coast Imports; Jeffrey Brown, Office of Import Operations, FDA
12:00 – 1:00 pm	LARGE GROUP PHOTO AND LUNCH	
1:00 – 2:30 pm	2. Sustainable Health Financing: Tools to Monitor and Assess Your Ministry/Department's Financial Health	Maude Ruest A., Health Economist, Health, Nutrition & Population Global Practice, WBG
2:30 – 3:45 pm	3. CDC PHIG: Planning, Prioritization, and Coordination of 7omponent B Partner Support to the USAPIs (20 minutes each plus general discussion) <ul style="list-style-type: none">○ ASTHO○ PHAB	Lindsey Myers, VP, PH Workforce & Infrastructure, ASTHO Dr. Paul Kuehnert, President & CEO, PHAB

DETAILED AGENDA

DAY 4 - Thursday, October 12 (OPEN) continued		
Date and Time	Session Title	Presenters/Facilitators
3:45 – 4:00pm	AFTERNOON BREAK	
4:00 – 5:00pm	5. ASTHO Insular Areas Policy Working Group: Status and Next Steps on USAPI Priority Policy Responses	Karl Ensign, VP, Island Support ASTHO
5:00 pm	Closing Remarks	Director San Agustin, Board VP
	Announcements	Pamela Santos-Bermudes, Secretariat
7:00 – 9:00 pm	PIHOA-Sponsored Dinner Open to all Board Members, Secretariat Staff, Partners, and Invited Guests	Crowne Plaza Resort Ataari Room <i>RSVP at pamelas@pihoa.org no later than October 9.</i>

DAY 5 - Friday, October 13 (CLOSED)		
PIHOA Governing Board Business Meeting (Executive and Associate Board Members and Invited Guest Speakers Only) Room Location: Hibiscus Hall		
Date and Time	Session Title	Presenters/Facilitators
8:55 – 9:00am	EBM Host Remarks and Overview for the Day	Dr. Esther Muna, Board Member
9:00 – 11:00am	PIHOA Host Jurisdiction Special Presentations – CNMI CHCC Team	
	○ CNMI CHCC Grants Management Office (GMO)	Vince Camacho, Administrator, GMO
	○ CNMI CHCC Emergency Preparedness and Response	Warren Villagomez, Director, Public Health and Hospital Emergency Preparedness and Response
	○ CNMI CHCC Vital Statics and Civil Registry and Regional CRVS Working Group Meeting	Wilbert Rospel, State Vital Statistics Registrar, Health & Vital Statistics Office
11:00 – 11:15am	MORNING BREAK	

DETAILED AGENDA

DAY 5 - Friday, October 13 (OPEN) continued

Date and Time	Session Title	Presenters/Facilitators
11:15am – 12:30pm	6. PIHOA Governing Board Business Meeting	Minister Gaafar Uherbelau, PIHOA Board President
	6.1 Final Board Action Items	
	6.2 74 th PIHOA EBM Planning	PIHOA Secretariat
	6.3 Miscellaneous and Announcements	
	Closing Prayer and Remarks	
12:30 – 2:00pm	73 rd PIHOA EBM Adjournment and Conclusion of Meeting	
	NETWORKING LUNCH (Open to all PIHOA Members, Secretariat, Partners, and Invited Guests)	
2:00 – 4:00pm	Tour of CNMI CHCC (Open to all PIHOA Board Members, Secretariat Staff, Partners, and Invited Guests) Details TBA	

Meeting Details

PIHOA Board Executives, Board Members, and Pacific Colleagues,

PIHOA's 73rd PIHOA Executive Board Meeting will be held in the beautiful island of Saipan, CNMI from October 9th – 13th, 2023. We look forward to meaningful and productive discussions on various priority issues impacting US Pacific Islander health and well-being. Safe travel to those flying into the CNMI.

Registration for the PIHOA 73rd Executive Board Meeting in-person or virtual attendance should be completed via the online [Eventbrite Registration - 73rd PIHOA EBM](#). All are welcome to attend the CNMI CHCC and PIHOA-sponsored dinners, and a tour of the CNMI CHCC.

Contact Information

For any other questions regarding meeting logistics, please do not hesitate to contact Ms. Pamela Santos Bermudes (pamelas@pihoa.org) and Ms. Billie Hiraishi (billieh@pihoa.org).

Crowne Plaza Resort, Hibiscus Hall

Day 1 – Closed PIHOA Board and Staff Retreat
Day 2 – Closed PIHOA Board Business Meeting
Day 3 – Closed PIHOA Board Business Meeting
Day 4 – Open Sessions
Day 5 – Closed PIHOA Board Business Meeting (Morning)

Other Events

Day 3 – CNMI CHCC – Sponsored Dinner
Mariana Lighthouse
Fuetsa Loop, Garapan, (Upper Navy hill), Saipan MP96950
Day 4 – PIHOA – Sponsored Dinner
Crowne Plaza Resort, Ataari Room
Day 5 – Tour of CNMI CHCC



List of Acronyms

AOB – Any other business

ASTHO – Association of State and Territorial Health Officials

CDC – US Centers for Disease Control and Prevention

CEO – Chief Executive Officer

FQCHC – Federally-Qualified Community Health Center

CHCC – CNMI Commonwealth Healthcare Corporation

DHS – Department of Health Services

DPHSS – Guam Department of Public Health and Social Services

DSLRL – Division of State and Local Response (CDC)

EBM – Executive Board Meeting

FDA – US Food and Drug Administration

GBHW – Guam Behavioral Health and Wellness Center

HIS – Health Information Systems

HRH – Human Resources for Health

LBJ – American Samoa Lyndon B. Johnson Tropical Medical Center

MHHS – Palau Ministry of Health and Human Services

MOHHS – RMI Ministry of Health and Human Services

NCDs – Non-Communicable Diseases

NCSTLTPIHW – CDC National Center for State, Tribal, Local, and Territorial Public Health and Infrastructure

NNPHI – National Network of Public Health Institutes

PHAB – Public Health Accreditation Board

PIHOA – Pacific Island Health Officers' Association

PM – Performance Management

PPHFP – Pacific Islands Public Health Fellowship Program (PIHOA)

USAPIs – US-Affiliated Pacific Islands

VP – Vice-President

WBG – World Bank Group



ABOUT PIHOA

Established in 1986, the Pacific Island Health Officers' Association (PIHOA) represents the collective health interests of the U.S.-Affiliated Pacific Islands (USAPIs), which include American Samoa, Commonwealth of the Northern Mariana Islands (CNMI), Federated States of Micronesia (FSM), Guam, Republic of the Marshall Islands (RMI), and the Republic of Palau (ROP).

Operating as an independent nonprofit organization with headquarters in Honolulu, Hawaii, and a field office in Hagåtña, Guam, PIHOA provides, through collective action and decision making, a credible regional voice for health advocacy in and for the Pacific

MISSION

PIHOA's mission is to improve the health and well-being of the USAPI by providing, through consensus, a unified credible voice on health issues of regional significance.

MEMBERSHIP

PIHOA's membership is comprised of the ministers, directors, and secretaries of health of the six USAPIs (Executives); their deputies and chief executive officers of local public hospitals (Associates); and Pacific regional professional associations, development partners, and academic institutions (Affiliates).

SECRETARIAT

PIHOA's Secretariat—made up of executive, administrative, and technical staff, as well as short- and long-term technical consultants — provide assistance to the USAPI health ministries and departments to strengthen health systems and build capacities. PIHOA currently has 23 full-time staff and over 30 full and part-time technical consultants and project field assignees.

